



兒童癌病基金
Children's Cancer Foundation

Over 30 years of caring service
關愛同行逾三十載

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舉辦籌款活動申請表 Fund-raising Event Application Form

感謝你的熱心為兒童癌病基金籌款。為協助我們處理你的申請，請填妥下列表格。
Thank you for taking the initiative to raise funds for the Children's Cancer Foundation (CCF).
To assist us in processing your application, please fill out this form.

籌辦機構資料 Basic Information

籌辦機構名稱 Name of Organisation (包括合辦機構，如適用 including co-organisers, if any):

聯絡人 Contact Person: _____ 職位 Designation: _____

電話 Tel: _____ 電郵 Email: _____

地址 Contact Address: _____

活動詳情 Details of Event

活動名稱 Name of Event: _____

活動種類 (例如義賣、演奏會、步行籌款、展覽、便服日等。請簡述活動內容)

Type of event (e.g. charity sales, concert, walkathon, exhibition, casual wear day, etc. Please give a brief description of the event):

活動日期及時間 Date and time of event: _____

舉行地點 Venue: _____

預計參加人數 Estimated number of participants: _____

籌款方法 Fund-raising Mechanism

請簡述籌款方法 (例如有否最低籌款限額、義賣物品、票價或參加費等)

Please specify how funds will be raised (e.g. any minimum donation amount, things to be sold, price of tickets, participation fee, etc.):

估計捐款總額 Estimated donation: _____

捐予兒童癌病基金之總額或百分比（例如「所有收益全數撥捐...」/ 所有收益扣除開支後全數撥捐...」/ 「收益中之____% 會撥捐...」/ 「從收益中撥捐 \$ _____...」）

Amount/Percentage of proceeds to be donated to CCF (e.g. all proceeds/net proceeds/a certain amount or percentage of the proceeds...):

如有其他受惠機構，請註明 If there are other beneficiaries apart from CCF, please specify:

如會從善款中扣除支出，請註明預算開支，並於遞交善款時列明扣除之支出項目。請注意只有直接用於活動上的支出方可從善款中扣除。

If expenses will be deducted from the proceeds, please state the estimated expenses. A detailed cost list should also be submitted after the event. Please note that only the costs directly involved in organising the events can be deducted from the proceeds.

活動宣傳方法 Promotion Methods

例如募捐信、宣傳海報、單張、募捐或參加表格、廣告、記者會、開幕禮等。

Type of intended promotions (e.g. appeal letters, posters, leaflets, donation/participation form, advertisements, press conference/kick-off ceremony, etc.):

計劃聯絡或確定之活動贊助者（如適用） Potential/confirmed list of sponsors (if suitable)?

備註：凡使用兒童癌病基金的名稱或標誌，請必先取得兒童癌病基金的同意。

Note : The usage of the name and logo of the Children's Cancer Foundation has to be approved by CCF in advance.

簽署及蓋章
（公司／機構印章）

Authorised Signature
(with organisation chop)

日期 Date: _____